Instructions for Registering at Baumhart Hall Suites
Water Tower Campus, Loyola University Chicago

http://lodging.luc.edu/ (*Baumhart Lodging-Loyola University Chicago*)

Under ***Rates***, click on http://lodging.luc.edu/

Search for Rooms (box on left)

Click on first night in the calendar

Fill in number of nights

Fill in number of rooms

Select location: ***Baumhart-Water Tower***

Promotion Code: Use ***recurr*** for a conference rate.

Click on ***Find Rooms***

Dates and room description will appear.

Recurr 1BEDLO (first row-one room suite)
Weekly

Pull down Menu on right for one room suite

(select number one bedroom suites & register the number of guests)

1 Recurr-1BEDLO weekly (1 one room suite)

2 Recurr-1BEDLO weekly (2 one room suites)

3 Recurr-1BEDLO weekly (3 one room suites)

etc.

Recurr-APT (second row-two bedroom suite)
Weekly

Pull down Menu on right for two bedroom suites

(select number of two bedroom suites & register the number of guests)

1 Recurr APT weekly (1 two room suite)

2 Recurr APT weekly (2 two room suites)

3 Recurr APT weekly (3 two room suites)

etc.

Click on ***Proceed*** to list names of guests, give pertinent booking information, and to make payment.